

July 2023

INSTRUMENTAL TUITION AGREEMENT 2023 - 2024

Dear Parents

Your son/daughter has expressed an interest in receiving instrumental tuition at school. This letter sets out the terms and conditions under which lessons will be offered. So that I can order the teaching time we need, please complete the attached agreement and return it directly to me as soon as possible.

This agreement is for the academic year 2023/24 and must be renewed for the academic year 2024/25.

Tuition will take the form of one individual/shared 20-minute lesson each week. The termly cost to parents will be **£54.00** for shared lessons and **£108** for individual lessons. Tuition will take place on a rota system during the school day, which will necessitate your child missing some lessons. The rota will be amended on a rolling basis, so your child does not miss the same subject every week.

Shared lessons are supported for students who apply for financial assistance. Because our funds are limited, we will need to be made aware if you need financial support when you return the agreement, so that we can distribute funds equitably between applicants based on need. Therefore, please attach to the agreement a written request outlining your case for financial assistance. Please indicate on the attached agreement if your son/daughter is eligible for free school meals. Please contact me if you need assistance. Parents will be notified in due course if their application for support is successful, and what level of subsidy can be awarded.

Parents who apply for lessons on behalf of their child will be expected to make a commitment to their tuition for at least one term. In the event that a child gives up music tuition during the term, parents will still be invoiced for the entire term unless a replacement student can be found to take on the liability. Parents will be invoiced at the start of the term, and payment must be received within two weeks of the invoice date or music lessons will be stopped.

To book lessons for the next academic year, please complete the attached agreement and return to the Music Office. Your child must report to the Music Office at the beginning of each term to collect their timetable.

Yours sincerely

H R Goodman
Head of Music

ST PETER'S SCHOOL
MUSIC TUITION AGREEMENT 2023/24

I wish my son/daughter Tutor Group
to have tuition on the(instrument).

I wish for my son / daughter to receive *single / shared* tuition (please delete as appropriate)

Please read the following conditions carefully before you sign this agreement.

1. I understand that my child will commit to lessons for at least one full term.
2. I understand that my child will be expected to attend lessons regularly.
3. I agree to pay the fees as set out in the letter from the school dated
4. I understand that there will be an entitlement to at least 8 lessons per term.
5. If you require financial assistance, please attach a written request and state the reasons for requiring support.

Please tick if applicable

- My child is in receipt of free school meals
- I attach a written request for financial assistance

I agree to the conditions as outlined above.

Signed: Print Name
(Parent/Guardian)

Dated

STUDENTS/TEACHERS CHARTER

2023 – 2024

Students can expect:

1. To receive a minimum of 8 lessons per term.
2. Lessons to start and finish on time.
3. To be praised for good work and advised when insufficient work has been done.
4. To be given clear instructions regarding the work to be done between lessons.
5. To receive a written report on their progress annually in July.
6. To be entered for practical examinations of the Associated Board of the Royal Schools of Music when they are of an appropriate standard.
7. To be made aware of the requirements of the examination and to be thoroughly prepared for each section.
8. To make a significant contribution to musical extra-curricular groups when told that they are of the appropriate standard.
9. The full support of the Music Department Staff.

Visiting Teachers can expect:

1. Students to attend lessons regularly and promptly.
2. To be told in advance of any known absence from lessons.
3. Students to obtain music required for their lessons.
4. Students to bring the correct music and / or tutor book to each lesson.
5. Students to have practised thoroughly on their instrument between lessons.
6. Students to take care of their instrument and to be informed immediately of any problems with or damage to that instrument.
7. Students to attend musical extra-curricular activities when they are of an appropriate standard.
8. The full support of the Music Department Staff.

Mr. H. R. Goodman (Head of Music) July 2023